

# || **SENTRAL ADMIN ENQUIRY**

## **OVERVIEW**

### **1. What problem does this module solve?**

**i** Schools often require easy access to student, household, and staff data. The Admin Enquiry module enables staff to search for that information independently on any module. The module is requiring no setup and simply acts as a search tool based on information that is imported into Sentral from a DoE system or enrolments module.

### **2. How does Sentral solve this?**

**i** **The Sentral Admin Enquiry Module:**

The ease of using this module is based on the flow of data between Sentral and the schools data source.

- Simple & easy tab navigation
- Gives a dashboard overview of all data
- Staff can export and run reports on specific criteria related attendance, students and carers and class information.
- Read only access to student, household and staff information

### **3. Who will use and get value from this Module?**

**i** The Admin Enquiry module will be used by administrative and teaching staff who work with data or require information. The module centralises all forms of student, household and staff data synced within Sentral.